



Meeting Minutes October 20, ASSP Great Plains Board Meeting

Attendees- Kelvin Thurman, Samantha O'Kelley, Todd Grumley, Cody Coonrod, Ed Armendariz, Brenda Schroeder, Jim Nelson, John Hauser

We had a good Lunch and Learn covering Workers Compensation. Followed by a board meeting. Brenda's notes from the ROC meeting (attached) were reviewed for ideas that we might want to pursue. Please review the list and select one or two that we will discuss in the November meeting to begin implementation in 2024.

We also want to develop a survey for ideas from our members and check if anyone would like to present at a 2024 Lunch and Learn as a Subject Matter Expert.

We need to decide if we want to have a Holiday Party and keeping with our normal meeting time the date would be December 15th. Or we can see if we can partner with the RIMS group.

Elections are coming up, try and get the slate of electors, so we can give proper notice and requests for members to participate.

List of potential 2024 Lunch and Learn topics.

- Hearing Protection
- Suicide in Workplace
- NSC Tour of their facility
- lights and Fatigue
- Slip Simulator
- Seat belt convincer
- Volunteer event- (Build Gorilla Toys at HDZ
- Tours
- OPPD botanical garden

The next board meeting is November 17, 2023

ASSP ROC Mtg Notes – 9/28/23 (Updated)

- Fundraising – need to generate some additional funds.
 - Could we offer CEUs to generate more interest in our monthly meeting(s). **CEUs are available through national – must complete CEU request form in advance.**
 - Need to submit information to BCSP 4 weeks prior to meeting. **This would require that the sessions be identified well in advance.**
 - Supply a list of attendees.
 - CEUs get sent out afterward.
- Financial Report – Due May 31st
 - Fiscal year Apr 1 – Mar 31
 - 2 other members need to review and audit financial reports.
- Open up board member nominations at monthly meetings. Keep information for voting on board positions in the spring.
- Update [bylaws](#) for our chapter? When was the last time it was done? **Bylaws were updated in August 2022, approved by a vote of the membership, and signed by the Area Director and ROC VP – Jan 2023.**
- ROC Spring (Area 1) – Green Bay - April 10 – 12th
- Member survey? Do we do one annually?
 - Survey monkey? **Doris has the ability to send surveys via our Yahoo account.**
 - Email out questions (just a couple) and get responses back. Most people got better responses back when just using emails vs. survey sites.
 - Some people did a gift card drawing for those who completed the survey - \$25.
- LinkedIn – repost ASSP content. Or a group photo?
- Welcome email or a career milestone.
- Order gifts for the board members?
- Announcements at the start of monthly meetings – do we create a short slide show?
- Slip simulator?
- Social media presence – how do we get more? We can start to market our events.
- Fundraising.
- HOP or ESG potential presentation topics.
- WISE organized – Women in Safety Excellence
- SPAM Law? – bcc when sending out an email. Should we be using the Group IO email list? **We need to talk to Doris regarding the IO group, as we had a discussion with National regarding using this, Doris told them it meets the CAN-SPAM requirements.**
- Post something on the website about updating email preferences if you are not getting updates via email. **We should use a contact form for this -**
- Mark – Web hosting. chapterwebupdates@assp.org. Service is free. **We pay for web hosting – Mark's support service is free.**
- Update our webpage to have a Contact Us page instead of listing our emails and phone numbers. **We need to see if this will work with our IO group emails.**
- Law enforcement training topics.
- DOT/Highway Safety
- Seatbelt Convincer?
- Offer professional headshots.

ASSP ROC Mtg Notes – 9/29/23

- Filter down information to our Members
- Add sponsors – to the website or newsletter or both. Have them help sponsor an event or a few. (Sponsor could help support the lunch, and they would get their logo on the Website or newsletter – need to set terms (time period))
- Reach out to your CIG to see who is involved and get something started.
- Representative from WISE to do a meeting with a smaller group. More one-on-one type sessions instead of the big group. Chapter WISE group.
- Change bylaws needs to go through the area director and region director.